

[Date]

[Church Member]

[Address]

[City, State Zip]

Dear [Church Member's First Name],

We have experienced a tremendous year so far with God blessing _____ [Church Name] in many ways. Thank you for the being an integral part of the ministry here with your investment of time, talents and tithes/offerings.

As a matter of information, we wanted to let you know of an opportunity that Congress permanently approved in 2015. For individuals age 70½ and older, the annual required minimum distributions from traditional IRA accounts may be given directly to a qualifying charity such as _____ [Church Name] (up to \$100,000). You should owe no tax on the distribution and there is no income tax deduction.

If you are interested in making a charitable donation to your church from your traditional IRA account, you can accomplish this by contacting your IRA account holder. If needed, the church's tax id is: _____. If you have any questions, please feel free to contact me at _____ [Church Staff Member's Name] or you may contact Jeff Steed at the Southern Baptists of Texas Foundation (844-351-8804 or jsteed@sbtxasfoundation.com).

Thank you again for all that you mean to _____ [Church Name]. We are grateful for you and the impact that you are having in God's ministry here.

Sincerely,

[Church Staff Member's Name]

[Church Staff Member's Title]